



**Open Report on behalf of Andrew Crookham,
Deputy Chief Executive & Executive Director - Resources**

Report to:	Overview and Scrutiny Management Board
Date:	25 April 2024
Subject:	Scrutiny Panels – Approval of Terms of Reference of Scrutiny Reviews

Summary:

In accordance with the County Council's constitution, the Overview and Scrutiny Management Board is invited to endorse the terms of reference of the two reviews currently being undertaken by two scrutiny panels, together with the review completion dates.

Actions Required:

The Board is invited: -

- (1) To endorse the terms of reference and completion date of the review of Young Carers (Scrutiny Panel A), as set out in Appendix A to this report.
- (2) To endorse the terms of reference and completion date of the review of the Traffic Management Policy for Lincolnshire (Scrutiny Panel B), as set out in Appendix B to this report.

1. Background

Background

On 24 August 2023, the Overview and Scrutiny Management Board approved a scrutiny review on the Traffic Management Policy for Lincolnshire to be undertaken by Scrutiny Panel B.

On 30 November 2023, the Board approved a scrutiny review on Young Carers to be undertaken by Scrutiny Panel A.

Since these approvals, the membership of each scrutiny panel has been confirmed; discussions involving the respective chairmen and key participants have taken place to

provide detail on the direction of each review; and initial meetings of each panel have taken place.

It is a requirement of Article 6.10 of the County Council's Constitution that the Overview and Scrutiny Management Board endorses the 'terms of reference and timetable' for each scrutiny review. This report sets out the terms of reference for the two scrutiny reviews, derived from the relevant sections of the scoping document. The matters which are due to be excluded from each review are also set out. The report also sets out the proposed completion date for each review.

Scrutiny Panel A – Young Carers

The proposed terms of reference and completion date for the review of *Young Carers* are set out in Appendix A to this report.

For the purposes of this review, the membership of Scrutiny Panel A comprises Councillors Phil Dilks (Chairman), Tracey Carter (Vice Chairman), Paula Ashleigh-Morris, Neil Murray, Noi Sear and Mark Whittington.

Scrutiny Panel B – Traffic Management Policy for Lincolnshire

The proposed terms of reference and completion date for the review of the *Traffic Management Policy for Lincolnshire* are set out in Appendix B to this report.

For the purposes of this review, the membership of Scrutiny Panel B comprises Councillors Gary Taylor (Chairman), Mike Clarke (Vice-Chairman), Tom Ashton, Matthew Boles, Kevin Clarke, Tom Dyer, and Alexander Maughan.

Review Reports and Recommendations

Once each scrutiny panel has completed its review, a draft report including recommendations will be submitted to the relevant scrutiny committee for approval. Once the report is approved, it will be submitted to the Executive for its consideration and to make a response.

2. Conclusion

In accordance with Article 6.10 of the County Council's constitution, the Overview and Scrutiny Management Board is invited to endorse the terms of reference and completion dates for the reviews currently being undertaken by the two scrutiny panels.

3. Consultation

a) Risks and Impact Analysis

In order to develop the terms of reference for each review, consultation took place with the Policy team, the chairmen and vice chairmen of the Panels, the relevant Executive Councillors and the lead officers to finalise the terms of reference for approval.

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Scrutiny Panel A - Young Carers – Terms of Reference and Completion Date
Appendix B	Scrutiny Panel B – Traffic Management Policy for Lincolnshire - Terms of Reference and Completion Date

5. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Tracy Johnson, Senior Scrutiny Officer, who can be contacted on 07552 253814 or by e-mail at tracy.johnson@lincolnshire.gov.uk.

**Scrutiny Panel A
Young Carers**

Terms of Reference

To review and consider whether the balance of awareness raising both within the Local Authority, and with partners and in communities, is appropriate; and whether service provision both face to face and virtual is accessible and relevant to those who need it most.

The main lines of enquiry are:

1. Following the increased identification of young carers since the Covid-19 pandemic, to consider ways in which the Council could effectively support the needs of those new and old to the role of caring in Lincolnshire.
2. To examine ways in which the Council can develop further media coverage of the issues to ensure all young carers know where to access information and support for themselves and their families.

Exclusions from Review

This review will focus on the development of Lincolnshire County Council's tailored support to young carers due to the increase following Covid-19. All other types of business outside the sector will be excluded from the review.

Completion Date

To be submitted to the Children and Young People Scrutiny Committee on 18 October 2024.

Scrutiny Panel B
Traffic Management Policy for Lincolnshire

Terms of Reference of the Review

1. To consider what the challenges and opportunities are for effective speed management around the county.
2. To carry out an in-depth review of the existing Traffic Management Policy and propose changes.

This review will focus on the Traffic Management Policy implemented in Lincolnshire. All other types of policy outside the Highways sector will be excluded from the review. The review will aim to:

1. To ensure that the existing policy remains relevant, effective and does it meet requirements in line with legislation and government policy.
2. To propose a framework for Managing the Network Safely in Lincolnshire.
3. To verify whether the existing policy provides clear guidance on implementation and staff practice.

Exclusions from Review

This review will focus on the Traffic Management Policy implemented in Lincolnshire. All other types of policy outside the Highways sector will be excluded from the review.

Completion Date

To be submitted to the Highways and Transport Scrutiny Committee on 29 July 2024.

This page is intentionally left blank